



Northwest Local School District

3240 Banning Road, Cincinnati, OH 45239

513-923-1000, 513-923-3644 (fax)

REQUEST FOR STUDENT DIRECTORY INFORMATION

Please use a separate form for each document being requested.

Name _____

Address _____

Home Phone _____ Work or Cell Phone _____

E-mail Address _____

Name of Business/Organization _____

Please clearly describe what student directory information you are requesting.

In what format do you want to receive the information?

_____ Paper (There are copying and mailing charges.)

_____ Disk

_____ E-mail attachment

_____ Other

Ohio law strictly prohibits the release of student directory information for a profit-making activity. Neither my company/organization nor I will use the directory information for any type of commercial or for-profit activity without authorization from the Northwest Local School District.

Signature

Date

Return this form to the Technology Office at the Northwest Administrative Office.
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Signature of Director of Student Services

Date

Date Information Sent _____

Revised 10/07