NORTHWEST LOCAL SCHOOLS (HAMILTON COUNTY)
FINANCE COMMITTEE MISSION STATEMENT

The committee will:

- Be a Treasurer’s committee.

- Be up to eight community and/or business members from our District who will serve a two-year term each. Terms will expire December 31st at the end of the two-year term. (At the start of this committee; four members will have a one-year term and the remaining four will have a two-year term.)

- Meet a minimum of four times per fiscal year. Dates to be set by the committee with at least one meeting quarterly.

- Learn and understand the issues that are impacting the Northwest Local School District financially.

- Review monthly and year-end financial reports.

- Review proposed budgets and associated assumptions for the purpose of making recommendations relative to financial stability.

- Assist in translation of monthly and year-end financial reports, financial forecast and associated assumptions, audit reports and other financial documents to the general public.

- Make recommendations regarding debt management.

- Advise District leadership in the choice of financial institutions and bond counsel when needed.

- Meet with the auditor at the conclusion of each audit and report the findings to the Board of Education.

- Review revenue and expenditure options.

- Review any proposed updates of the District's financial policy as required by new law or the District needs.

- Inform the Treasurer, Superintendent and Board of Education of community concerns relating to financial issues.
• Act as a sounding board for the Treasurer, Superintendent and the Board of Education regarding financial matters.

MEMBERSHIP:

The committee will have a membership of no more than eight persons who are to be citizens of the Northwest Local School District or the District’s business community. Members will have business, financial and/or an accounting background and a strong sense of community. The committee will choose a chair and a co-chair/secretary from among the members. A maximum of two representatives from the Board of Education are encouraged to attend the meetings as observers. The District’s Treasurer, Superintendent and Administrator Assistant to Business Services are ex-officio members of the committee and will provide information as requested and act as a resource to the committee members.

The Finance Committee is selected and appointed by District leadership. Interested individuals with strong business, financial and/or accounting background and knowledge with a strong sense of community are encouraged to apply. Please send a letter of interest with a brief biography demonstrating your credentials and explain why you are interested in serving on this committee to:

Mr. Randy Bertram
Treasurer/CFO
Northwest Local Schools
3240 Banning Road
Cincinnati, OH 45239